

ALLOTMENT COMMITTEE MEETING 7TH SEPTEMBER 2014.

Attendees

Les Brooks  
Chris Brooker  
Jenny Lloyd  
Terry Wall  
Norman Bradford  
Mike Stinchcomb  
Roger Fussell

Apologies

Darren Bowden  
Angie Booth  
Derek Howell

- 1) The minutes from the last meeting were discussed and agreed.
- 2) Alterations/amendments to the Constitution are on going. Several points were raised. Action - Les Brooks to report back to committee after discussions with former chairman Chris Mills who had input with original Constitution.
- 3) Shop Rotas for 2015 to be arranged with dates for committee members to fill in their availability for each Sunday duty from March to September. Action - Jenny Lloyd to devise rota dates and display outside shed for committee members to add their available dates. Duty clip board to be displayed outside shop at all times when a committee member is on site with the committee members name and plot number to open shop if requested on a add hoc basis. Action - Chris Brooker to obtain clip board for this purpose. Norman asked who was going to take responsibility for stocking the shop. Action - Les Brooks agreed to take charge of stocking the shop with everyday small sundries with Norman Bradford's help.
- 4) Composting bays to be dismantled and stored for future construction of raised disabled beds. This is because the beds are unmanageable due to indiscriminate composting from plot holders. Action - Chris Brooker with help from other available committee members to dismantle the composting bays asap. Chris Brooker will erect a notice board on the allotment gate detailing the circumstances regarding composting waste material. As South Glos has stopped removing composting material from our site Les Brooks will approach SGC for composting bins for each plot holder to compost on their own plot. *Concerns were raised about the composting of woody material. Action - Les Brooks to ask Patchway Town Council about the possibility of their staff shredding our material with their shredding machine.*
- 5) Suggestion Box - Les said that Men in Sheds were in the process of constructing a box.

6) AGM date set for 1st October at 19-30 hours at the Casson Centre, Rodway Road.  
Action - Les Brooks to book the centre and Chris Brooker to display notices on allotment site to inform plot holders of the date and a reminder that plot rent is due on that date.

AOB

It was agreed by all committee members present at the meeting for the secretary to send letters to Enrica Cappa and Erica Galpin to terminate their tenancy agreement as they had not cultivated their plots this year or responded to emails and a letter sent by the secretary. Action - Jenny Lloyd will hand deliver letters of termination.

Norman Bradley suggested that we apply to Severn View Community Action Group for a grant to restore the roof on one of the containers on the allotment site. Action -Jenny Lloyd to look into this.

It was agreed that Mike Stinchcomb and Roger Fussell, who have been working together regarding our web site, should alter our email address. This would improve communication between the committee members and hopefully reduce the amount of spam that we currently get.

The meeting was then closed.

Next committee meeting Sunday 2nd November.

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**Jenny Lloyd**